

# Preliminary Appeal

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**Serbia, Bosnia and Herzegovina**

## **Serbia & Bosnia and Herzegovina Floods and Landslides – SRB141**

**Preliminary Appeal Target: US\$ 730,000**

***Funds secured:* US\$ 116,470**

***Balance Requested:* US\$ 613,530**

Geneva, 23 May 2014

Dear Colleagues,

Serbia and Bosnia and Herzegovina have been affected by a devastating cyclone, which has resulted in record flooding from heavy rains. Throughout the region dozens are confirmed dead, and many people are still missing. The Republic of Serbia has declared May 21<sup>st</sup>, 22<sup>nd</sup> and 23<sup>rd</sup> as days of mourning for those who have lost their lives in this calamity. Over 60,000 people have been evacuated and tens of thousands of households have been completely destroyed or severely damaged and remain without electricity or potable water. Bridges and roads have been damaged which makes it difficult to carry out detailed assessments and to provide accurate figures.

ACT members responding to the disasters are: Philanthropy the Charitable Foundation of the Serbian Orthodox Church, Church World Service (CWS), International Orthodox Christian Charities (IOCC), and Hungarian InterChurch Aid (HIA). The response is done in coordinating and collaboration among these members to ensure that resources are used in the most effective way and that the specific strength of is used strategically.

Preliminary assessments done by ACT members, authorities, Red Cross and other partners have shown a wide range of needs and interventions ranging from personal hygiene supplies to major infrastructure repairs. What is required for the short term is: food, water, major infrastructure and utility repair, demining, and medications. ACT members will target families living in the semi-rural locations that are less likely to receive the most immediate attention from other service providers.

The projects outlined in this preliminary appeal have a length of three months. However, ACT members will carry out detailed needs assessments in the coming weeks and more detailed information on the target group, locations, type of support, and budget will be provide in the full appeal.

ACT REQUESTING MEMBERS	<b>PHILANTHROPY, CHARITABLE FOUNDATION OF THE SERBIAN ORTHODOX CHURCH</b> <b>INTERNATIONAL ORTHODOX CHRISTIAN CHARITY (IOCC)</b> <b>CHURCH WORLD SERVICE (CWS)</b> <b>HUNGARIAN INTERCHURCH AID (HIA)</b>
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KEY PARAMETERS:	ACT Member Philanthropy	ACT Member IOCC	ACT Member CWS	ACT Member HIA
<b>Project Start Completion Date</b>	<b>26 May – 31 August 2014</b>			
<b>Geographic areas of response*</b> (see details of geographic areas of intervention on page 8)	-11 districts in central Serbia and Bosnia and Herzegovina	-Trstenik and Kraljevo municipalities -Sabac, Mali Zvornik, Ljubovija, Krupanj -Novi Grad, Prijedor, Gradiska, Derventa, Bijeljina and Banja Luka municipalities	-2 districts in central Serbia -4 cantons in Bosnia and Herzegovina	Serbia and BiH Tuzla, Maglaj, Zenica; will be confirmed after detailed assessments and coordination with partners and local authorities,
<b>Sectors of response &amp; projected target population per sector</b>	-Food -Hygiene packs -Disinfection equipment, tools and packs - Homes cleaning, drying and repairs -Cattle food - Water pumps	-Clean-up and Disinfection -Home drying and repairs -Agriculture assessment and relief	-Food -Personal health and hygiene -Disinfection equipment, tools and packs -Agriculture assessment and relief	- provision of food, - NFI - hygienic kits for evacuated people, IDPs and affected population (total target group HIA 1,500 families)

**TABLE 1: SUMMARY OF PRELIMINARY APPEAL REQUIREMENTS BY ACT MEMBER AND SECTOR:**

Preliminary Appeal Requirements	ACT Member Philanthropy	ACT Member IOCC	ACT Member CWS	ACT Member HIA	Total Requirements
Total requirements	<b>US \$ 250,000</b>	<b>US \$150,000</b>	<b>US \$ 150,000</b>	<b>US \$ 180,000</b>	<b>US\$ 730,000</b>
Less: pledges/contributions	<b>68,235</b>			<b>48,235</b>	<b>116,470</b>
<b>Balance requirements</b>	<b>181,765</b>	<b>150,000</b>	<b>150,000</b>	<b>131,765</b>	<b>US\$ 613,530</b>

**TABLE 2: REPORTING SCHEDULE**

Type of Report	All requesting members
Situation reports	Each Monday
Interim narrative and financial report	NA
Final narrative and financial report	30 September 2014
Audit report and management letter	31 October 2014

**Please kindly send your contributions to either of the following ACT bank accounts:**

**US dollar**

Account Number - 240-432629.60A  
IBAN No: CH46 0024 0240 4326 2960A

**Euro**

Euro Bank Account Number - 240-432629.50Z  
IBAN No: CH84 0024 0240 4326 2950Z

**Account Name: ACT Alliance**

UBS AG  
8, rue du Rhône  
P.O. Box 2600  
1211 Geneva 4, SWITZERLAND  
Swift address: UBSWCHZH80A

**Please also inform the Director of Finance Jean-Daniel Birmele ([jbi@actalliance.org](mailto:jbi@actalliance.org)) and the Senior Programme Officer, Josef Pfattner of all pledges/contributions and transfers, including funds sent direct to the implementers.**

We would appreciate being informed of any intent to submit applications for EU, USAID and/or other back donor funding and the subsequent results. We thank you in advance for your kind cooperation.

**For further information please contact:**

ACT Senior Programme Officer, Josef Pfattner (phone +41 22 791 6710)

ACT Web Site address: <http://www.actalliance.org>



Barbara Wetsig-Lynam

Officer in Charge and Director of Quality Assurance, Identity and Learning Office  
ACT Alliance Secretariat

## **NARRATIVE SUMMARY**

### **DETAILS OF THE EMERGENCY**

Serbia and Bosnia and Herzegovina have been affected by a devastating cyclone, which has resulted in record flooding from heavy rains. Serbia and Bosnia and Herzegovina have both declared states of emergency following the worst floods in the living memory of the region. Several months' worth of rain (more than 140 l/m<sup>2</sup>), starting on 13 May 2014, had fallen in four days. Extensive rescue efforts are underway in both countries and official data on lost lives and damages changes hourly.

Throughout the region dozens are confirmed dead, and many people are still missing. Tens of thousands of people have been evacuated, and tens of thousands of households have been completely destroyed or severely damaged and remain without electricity or potable water. Numerous power systems, drainage, sewage and water treatment systems; bridges, and railroads; public infrastructure and municipal buildings, schools, health care facilities and churches have been compromised. Significant damage to the agricultural sector has occurred – cultivated land, orchards and livestock have all been negatively impacted by the flooding and its residue.

As the levels of the rivers and streams are only now beginning to recede and flooded areas are becoming accessible to the authorities accurate figures, calculations and projections related to the floods are still under assessment and are being up-dated regularly. ACT members are encouraged to consult reliable official reports for the most current information.

### **RESPONDING ACT MEMBERS**

ACT members, Philanthropy, Hungarian InterChurch Aid (HIA), Church World Service (CWS) and International Orthodox Christian Charities (IOCC) – have many years of presence and experience within the Balkan region. Each has an extensive network of partners (local and international), colleagues and ex-colleagues, well-placed individuals, and institutions like (for Philanthropy and IOCC) the Serbian Orthodox Church.

The responding ACT members will provide assistance in 10 – 15 districts of central and western Serbia in the watersheds of the West Morava, Big Morava, Drina, Sava and Danube rivers and in four Cantons and the Republika Srpska of Bosnia and Herzegovina in the Drina, Bosna and Sava river watersheds and areas affected by landslides from the heavy rains, as resources permit.

### **ACTIONS TO DATE, AND EMERGENCY NEEDS**

ACT members participating in this appeal and their local partners in Serbia and Bosnia are closely monitoring the situation and have carried out assessments in 10 municipalities in Serbia and 4 Cantons and the Republika Srpska in Bosnia. The ACT members' emergency assessment teams, led by ACT RST member – IOCC staff, visited and continue to visit the affected regions and communities in Serbia and Bosnia and Herzegovina to gather and obtain first-hand information on the damages done and needs of the affected populations. Based on the assessments, some remote rural areas and villages have been isolated by landslides or cut off by the collapse of roads and bridges, hampering effective assessments and appropriate relief. ACT members continue to undertake rapid comprehensive field assessments and collection of all available data from flooded areas in Serbia and Bosnia and Herzegovina as greater access to the affected areas is becoming possible. These findings will be used to inform and guide our further response efforts. The ACT members are currently (May 22 and 23) undertaking an assessment in and around the Kraljevo and Trstenik areas of Serbia. The ACT members also continue to monitor government official updates from respective ministries and national crisis committees and to be in contact with local crisis committees, Red Cross branches, community leaders, and local authority representatives as well as local parishes.

So far, ACT members delivered to Red Cross of Serbia for chapters in Belgrade, Smederevo, Sabac and Kraljevo quilts/blankets and approximately 1,000 individual hygiene kits in Kraljevo. The Smederevo Red Cross received assistance in food, clothing, and hygiene kits. In addition, an 8-seat passenger van was made available to Red Cross of Serbia for use in evacuations and transport of volunteers. ACT members also provided immediate assistance in Belgrade to partners working in informal Roma settlements that were hit hard by heavy rains and floods and sought shelters in collective centers and temporary accommodations. We also provided direct assistance in clothing, food and hygiene kits to collective centers across Belgrade.

Government authorities, working in concert with international aid and assistance bodies, will be responding to the gross basic needs for the short term – food, water, major infrastructure and utility repair, demining, medications, etc.

Based on information collected directly from field assessments, ACT members proposed emergency response is to focus on immediate efforts, resources and energies on the following, in smaller, more remote rural, semi-rural and peri-urban locations that are less likely to receive the most immediate attention from the authorities because of necessary prioritizations:

- Clean-up tools and supplies – wheelbarrows, shovels, work gloves, heavy-gauge trash bags, rubber boots, etc.
- Sanitation and disinfection supplies and materials
- Insect repellents and mosquito nets
- Individual and household hygiene supplies and materials, including a special emphasis on needs of the elderly, which so far are lacking
- Supplies and materials necessary for urgent repairs to homes
- Animal feed and small inputs necessary for farmers to save as much of the remainder of the agricultural growing season as possible (in our consultations with agriculture experts they have emphasized that, while significant damage has been done, there is a chance that some of the agricultural season can yet be saved)
- Dehumidifiers, water-ejecting pumps, dryers and fans to remove water from and dry out still-flooded and/or water-soaked homes
- Transportation of donated goods and supplies to authorized collection and distribution centers

Response by ACT members to-date, prior to and outside of the Preliminary Appeal, includes but has not been limited to the following:

#### Philanthropy:

- Philanthropy team has been conducting an ongoing assessment since 19 May, in partnership with IOCC and other organisations
- Philanthropy's office in Podgorica (Montenegro) has provided 20t of humanitarian aid
- 6 Water ejecting pumps have been distributed locally
- More than 1.000 baby kits, hygiene kits and disinfection equipment and kits have been distributed, mainly in Valjevo and Obrenovac
- Volunteers engaged in packing and distribution of kits in Serbia as well and in Banja Luka (BiH)
- 40t of humanitarian aid (food, baby kits, hygiene kits, clothes) from the Serbian Orthodox Church in Germany will arrive to Philanthropy's office in Kragujevac on 23 May 2014, and will be distributed to people affected by floods and landslides in Dioceses of Zica and Sumadija (central and west Serbia)
- Conducted extensive rapid field assessments in Sabac and Kraljevo regions
- Office staff in Banja Luka has done extensive work in the field of collecting and dissemination of important data related to the flooding.
- Several other international donors have confirmed their involvement in following days

**IOCC:**

- 2,700 quilts distributed to Red Cross of Serbia chapters in Belgrade, Sabac, Kraljevo and Smederevo
- 1,000 individual hygiene kits distributed to Red Cross of Kraljevo
- 8-seat passenger van (IOCC's) made available to Red Cross of Serbia for emergency evacuations and transport of volunteers engaged in emergency response
- Provided funding support to Red Cross of Kraljevo and Red Cross of Sabac for enabling the work of volunteers and people affected by floods in the West Morava River drainage in immediate clean-up and disinfection efforts
- Provided financial support to the Patriarchate of the Serbian Orthodox Church, the Serbian Orthodox Diocese of Sabac, the Diocese of Zvornik and Tuzla, the Diocese of Banja Luka / Circle of Serbian Sisters to enable and support the Patriarchates work in transporting collected goods and supplies to authorized official collection and distribution centers
- Conducted extensive rapid field assessments in Sabac and Kraljevo regions and consultations with local partners in Republika Srpska and Cantons 1 and 10 in BiH.
- Conducted preliminary consultations with agricultural experts to assess situation and projected needs of the ag sector
- Provided small grant to support to other ACT members in Serbia
- Provided technical support to IOCC partners engaged in emergency response throughout the region, by participating in meetings and consultations, sharing experiences and recommending appropriate measures and activities for immediate response and longer-term recovery planning.

**CWS:**

- Small emergency grants provided to local partners in Serbia (Centre for Youth Integration in Belgrade for work in informal Roma settlements and to the Red Cross Smederevo for immediate aid in food, clothing and hygiene kits)
- Support for local partner in Bosnia and Herzegovina for doing assessments in the field in the flood affected communities

**HIA:**

Together with its local partner organisation in Bosnia and Herzegovina and Serbia, HIA has started assessments both in Serbia and Bosnia and Herzegovina and parallel with it started to provide relief assistance to evacuated, flood affected population in the following locations of Bosnia:

- 19, May, Vogosce - NFI for 100 family (clothing and blanket kits)
- 20, May, Doboj - NFI and food distribution for 120 families in Doboj
- 22, May, Maglaj - target group: 100 elderly people (older than 60 years) blanket kits
- assessments and on site coordination in both countries

**PROPOSED EMERGENCY RESPONSE****OVERALL GOAL:**

To provide immediate life-saving and life-sustaining emergency support, relief assistance and humanitarian aid to the flood affected populations; to support the national emergency response networks; and to accelerate the clean-up, repair and disinfection activities in remote and/or under-served areas in order to position affected populations for recovery as soon as possible.

**OBJECTIVE(S) OF THE EMERGENCY RESPONSE:**

- Provide immediate life-saving food, hygiene and general recovery assistance to individuals and communities affected by floods and landslides in remote and/or under-served areas;
- Provide immediate clean-up and disinfection activities as people begin to gain access to their homes, farms, businesses, schools and community centers;

- Provide immediate assistance to mitigate the health risks from insects, vermin and disease associated with post-flood saturation and standing water;
- Provide immediate help in purchasing feed for livestock of farmers affected by floods and landslides and in providing immediate assessments and technical advice to farmers to enable them to recover as much of the growing season as possible.

**PROPOSED ASSISTANCE:**

Objective	Content	Output	Indicator
<p>Provide immediate life-saving food, hygiene and general recovery assistance to individuals and communities affected by floods and landslides in remote and/or under-served areas</p>	<p><b>Emergency food kit</b> includes: ready-to-eat canned meats, fruits, vegetables and a can opener, protein or fruit bars, dry cereal or granola, peanut butter, dried fruit, nuts, crackers, canned juices, non-perishable pasteurized milk, sweets.</p> <p><b>Baby food kits</b> include:                      For age 0-6 months (3 baby milks; one pack of baby diapers; one baby bottle; and 2 sets of wet-wipes);                      For age 6-12 months (3 baby milks; two baby porridges; one pack of baby diapers; one baby bottle; and 2 sets of wet-wipes);                      For age 12-24 months (2 baby milks, 4 baby porridges; one pack of baby diapers; one baby bottle; and 2 sets of wet-wipes).</p> <p><b>Hygiene kits</b> include: one large and one small towel; one comb; one metal nail scissors; one bar of soap; one toothbrush; one toothpaste; one shampoo; and six band-aids. <b>Female hygiene kits</b> include same content as the regular hygiene kits, plus sanitary pads. <b>Special attention will be paid to the needs of the elderly</b>, including adult diapers.</p> <p><b>Note: In some cases bulk supplies will be made available for distribution on an item-by-item basis to more effectively and efficiently meet the needs of individuals and families.</b></p>	<p>Food packages distributed to targeted beneficiaries.</p> <p>Hygiene kits distributed to targeted beneficiaries.</p>	<p>#of beneficiaries who received hygiene kits or #of kits distributed</p>
<p>Provide immediate clean-up materials and supplies to allow volunteers to assist the maximum number of beneficiaries possible in the shortest amount of time in cleaning up and removing mud, silt, sludge and debris from homes, farms and schools</p>	<p><b>Clean-up materials and supplies</b> include wheelbarrows, shovels, work gloves, rubber boots, heavy-gauge trash bags, sponges, scrub-brushes, etc.</p>		
<p>Provide immediate disinfection equipment and supplies to volunteers and individuals to mitigate the outbreak and spread of molds and diseases associated with post-flood saturation</p>	<p><b>Disinfection tools and equipment</b> include: one shovel; one broom; one wheelbarrow; one hose w/hosepipe; one two scouring pads; four sponges; two scrub brushes; five Wash cloths; one pair of rubber boots; two work gloves; ten dust masks; one bucket; five sacks; and one pack of trash bags.</p> <p><b>Disinfection kits</b> include: two insect repellents; two liquid concentrated household cleaners; 25kg of lime; two liquid disinfectant dish soaps; and one pack of hand disinfection gels.</p>	<p>100% of target beneficiaries receive disinfection tools and equipment and/or disinfection kits</p>	<p>#of beneficiaries who received disinfection kits, tools and equipment or #of kits distributed</p>
<p>Provide immediate help in purchasing feed for livestock of farmers affected by floods and landslides and in providing immediate assessments and technical advice to farmers to enable them to recover as much of the growing season as possible.</p>			

**TARGET POPULATIONS:**

Following the field assessments, the ACT members will identify the beneficiaries, potential suppliers; procure, transport and distribute the materials (materials will be purchased locally) in coordination with local authorities and monitor, evaluate and report of the progress of relief assistance.

During the identification and selection of beneficiaries, the ACT members will follow selection criteria originating from the needs assessment and finalized with consensus of affected communities to reach out to the most vulnerable individuals and families with a priority given to the most vulnerable, single mothers (female-headed households), children, disabled, and elderly.

Special attention will be paid to gender balance across all areas of our response. The ACT Protection Policy will be a guiding document that informs our response implementation.

**Geographic areas of response**

Philanthropy	IOCC	CWS	HIA
-11 districts in central Serbia Kragujevac, Kraljevo, Jagodina, Trstenik, Smederevo, Smederevska Palanka, Paracin, Kostolac, Cuprija, Rekovac, Svilajnac, Raca, Topola Gornji Milanovac.  Also and Valjevo, Lajkovac Ub, Obrenovac and other municipalities of Belgrade, Koceljeva, Sabac, Osecina, Krupanj, Bogatic, surrounding villages	-Trstenik and Kraljevo municipalities and surrounding villages in West Morava watershed  -Sabac, Mali Zvornik, Ljubovija, Krupanj municipalities and surrounding villages in Sava and Drina watersheds	-2 districts in central Serbia  -4 cantons in Bosnia and Herzegovina (Petrovac, Sanski Most, Samac, Modrica, Odzak, Celinac, Prijedor)	Serbia and BiH Tuzla, Maglaj, Zenica; will be confirmed after detailed assessments and coordination with partners and local authorities,
-Banja Luka municipality, with surrounding villages and settlements, Doboj, Bijeljina Bosnia and Herzegovina	-Novi Grad, Prijedor, Gradiska, Derventa, Bijeljina and Banja Luka municipalities		

**IMPLEMENTATION ARRANGEMENTS:**

The response will be implemented through ACT members and local partner organisations in coordination with local government authorities, local parishes, or Red Cross branches. Memorandums of Understanding/Cooperation Agreements are/will be signed with all of the local partners that will participate in carrying out field activities. The program is planned to be implemented in the following structure: HIA, as member of the ACT Alliance, - who have been working in both Serbia and Bosnia and Herzegovina during the past 10-15 years – will be one of the implementing members of the flood assistance program for the affected population in Serbia and Bosnia and Herzegovina.

Among the affected target group, most affected families will be selected by ACT members in close coordination with relevant authorities. According to long term experience during flood and emergency assistances ACT members will carefully assess the situation of the potential beneficiaries and the final beneficiaries groups will be identified and selected according to the degree of their losses.

During the beneficiary selection special attention and priority will be provided for elderly people aged over 60 (especially for those who are living alone), the most vulnerable families, people with disabilities, women headed families and children/infants.

**COORDINATION:**

These are being identified as we speak. ACT members have been invited to participate in coordination meetings of various levels, from local to national government and with international agencies. ACT members are coordinating activities on different levels: HIA for example is participating in the international coordination headed by the UN, regularly participating in the coordination meetings in Sarajevo, at the same time it is coordinating its efforts on regional and local level, as well with NGOs, INGOs and IOs. Selecting of the project locations will be done in co-operation with the local authorities avoiding any duplication and overlapping. During the communication of the project general public in Serbia and Bosnia and Hercegovina, national, regional and local government, civil society, UN organizations and ACT Alliance will be targeted. Local communities as key stakeholders will be also targeted. ACT Alliance communications and visibility guidelines will be followed and the visibility of the Alliance will be ensured.

**COMMUNICATIONS:**

The Communications Team consisting of staff members from the ACT members will be in charge of coordinating communications activities and responsible for providing regular information to donors and partners. Situation updates, human interest stories, videos, reports and photographs from the field will be regularly disseminated and materials used in different media (placed on the websites of all ACT members and local partners, social media, etc.) and sent regularly to ACT Secretariat for publication and information for ACT Alliance members. The Communications Team will be in regular contact with the ACT Secretariat's communications personnel.

A communications strategy is being developed to raise visibility for the emergency and the response. ACT logos and signage as well as logos and signage of all ACT members will be displayed at all project sites and assistance provided. Project publications, reports and other documentation will recognize the support from the ACT Alliance. ACT Alliance communications and visibility guidelines will be followed and the visibility of the Alliance will be ensured.

**PRINCIPLES AND STANDARDS:**

Sphere Common Standards on participation and targeting will be integrated in our response. This approach will ensure an even and equal distribution of assistance to all recipient households. To maintain high standards of behaviour and maintain independence and effectiveness in disaster relief, the Code of Conduct for the International Red Cross and Red Crescent Movement and Non-Governmental Organizations (NGOs) in Disasters remains a guiding principle in all our activities. ACT policies and procedures will also be guiding documents in the provision of our response.

**PLANNED IMPLEMENTATION PERIOD:**

28 May – 30 August 2014

**HUMAN RESOURCES AND ADMINISTRATION OF FUNDS:****MONITORING AND EVALUATION:**

The ACT members will be responsible for regular monitoring of the project implementation. Monitoring will be conducted through meetings, field visits, regular communication, and interaction with beneficiaries, reports, and financial reports. Monitoring will be a continuous process, which will allow corrective measures to be taken to ensure that the proposed objectives, activities and timeline are met. ACT members will ensure that the project is managed with efficiency; transparency and accountability in

all aspects of its operations and those proper records are maintained. Regular financial and narrative updates will be provided to the ACT Alliance.

Monitoring the progress of the interventions will be coordinated by the respective Program Managers from the participating ACT agencies. Reports will be prepared by the local partners and will form the basis of agreed regular reports prepared by the ACT member agencies to the ACT Alliance on agreed designated dates. The final financial report, as well as audit will be prepared based on the guidelines set by ACT Alliance and will be in conformity with ACT guidelines. The project will be financially audited by independent auditing company. Representatives of ACT Alliance are welcome to visit the project sites any time

### FINANCIAL SUMMARY/BUDGET

Preliminary Appeal Requirements	ACT Member Philanthropy	ACT Member IOCC	ACT Member CWS	ACT Member HIA	Total Requirements
Total requirements	US \$ 250,000	US \$150,000	US \$ 150,000	US \$ 180,000	<b>US\$ 730.000</b>
Less: pledges/contributions	68,235			48,235	<b>116,470</b>
Balance requirements	181,765	150,000	150,000	131,765	<b>US\$ 613,530</b>

**Note:**

This budget summary is based on initial assessments, priority needs, capacity of members to implement and takes also into account funding indications of ACT supporting members. Since all requesting members have already structures (offices, logistic infrastructure, cars, computers etc.) in place, only a very low percentage of the proposed budget will be used to cover indirect costs. It is foreseen that over 90% of the funds will be used for direct support to the affected population.