

Rapid Response Fund (RRF)

Section 1: Overview of response	
Honduras	Floods in the Department of Cortes, Honduras
Summary	Mennonite Social Action Commission (CASM)
Implementation period	30 November 2017 to 02 March 2018 3 (months)
Geographical area	4 Municipalities in the Department of Cortes, Honduras (Omoa, Puerto Cortes, San Pedro Sula, and Choloma,)
Sectors of response	Food security
Targeted beneficiaries	<p>To provide 700 households in 4 municipalities with emergency assistance through the distribution of food kits.</p> <p>Selection Criteria for target population</p> <ul style="list-style-type: none"> - Households under the line of poverty which have incurred serious damage to their livelihoods due to the floods. - Households which are not receiving support from other entities in the sectors included in the RRF. <p>Vulnerable groups such as households with disabled members, single mothers, pregnant women, children and elderly population will be prioritized.</p>
Requested Budget (USD)	\$35,257 US Dollars
Is there an updated ACT Forum EPRP?	No
Section 2: Narrative Summary	
<p>Background</p> <p>On 23 October 2017, the Permanent Contingency Commission (COPECO) declared an alert in five of the country's departments: Cortés, Yoro, Atlántida, Islas de La Bahía and Colón; the alert was declared in response to the arrival of the first cold front of the season, which brought heavy rains and prompted COPECO to raise the alert level for the departments of Islas de la Bahía, Cortés, Atlántida and Colón at 5:00 pm on 24 October. That same day, the government declared a state of emergency due to the presence of the weather system in the departments of Cortés, Atlántida, Yoro, Colón, Islas de la Bahía and Gracias a Dios. The weather system brought heavy rainfall, which caused rivers and gorges to flood. As of 29 October 2017, a red alert was in effect for the departments Gracias a Dios, Yoro, Islas de la Bahía, Cortés, Atlántida and Colón, while a yellow alert was in place for departments Olancho, Santa Bárbara and Francisco Morazán and a green alert for the departments of Copán, Comayagua, La Paz, Valle, Choluteca, Lempira, Ocotepeque, Intibucá and El Paraíso.</p> <p>According to official data provided by COPECO, the flooding has had the following impact on Honduras</p> <ul style="list-style-type: none"> • 10,564 affected households • 50,770 affected persons • 4876 evacuated households (24,691 persons) • 25 persons rescued • 1799 households in temporary shelters (9351 persons) • 5012 damaged houses 	

- 13 totally destroyed houses.

Additionally, Tropical Depression Selma formed in the Pacific at the same time as a tropical disturbance in the Atlantic according to COPECO's National Centre of Atmospheric, Oceanographic and Seismic Studies, producing moderate to strong rains, especially in the country's south central and western parts.

Humanitarian Needs

According to data collected by COPECO in the affected communities, the floods has critically damaged main livelihoods and food stocks. The floods have affected the crops, forcing many of the affected families to change their diets and implement survival strategies; for example, affected farmers have begun selling their agricultural products at a very low cost, which will affect their income generation.

Due to the impact on grey water and faecal matter disposal systems, families are at high risk of contamination, which would cause the propagation of waterborne diseases, the proliferation of vectors, acute respiratory infections (ARIs). Water distribution systems are affected and water is not safe for drinking. Lastly, due to deterioration of residual water and excreta management systems, the affected population is at risk to water and vector-borne diseases and other dangers to their health. There is urgent need of food, shelter, psychosocial support, water and sanitation support and livelihood restoration. CASM is planning to provide support in food security.

Capacity

The ACT Forum in Honduras have responded to several emergencies; including the participation in the implementation of two regional appeals in Central America, in response to the effects of drought in 2014-2015. CASM have the capacity to respond in the affected area due to the understanding of the context and operational presence. It is important to mention that CASM is part of the governing body of the humanitarian network in the northern area of Honduras, in which several humanitarian response agencies participate. CASM work in close coordination with COPECO as well as with the CODEM (Municipal emergency committees) and the, CODELs (local emergency committees) in order to avoid duplication of efforts, ACT alliance support will be complementary to the contributions of the central and local government.

Proposed response

Does the proposed response honors ACT's commitment to Child Safeguarding? Yes No
<http://actalliance.org/documents/act-alliance-child-safeguarding-guidance-document/>

Problems	Households have lost their household items and livelihoods are damaged, and are facing significant barriers in order to meet their basic needs such as access to food and NFI
Target beneficiaries	700 households directly affected by the floods which represent a population of 2800 people (1,190 women, 1,129 men, 241 boys, 240 girls)
Activities	In coordination with COPECO, CODEM and CODEL, the following activities will be carried out: <ol style="list-style-type: none"> 1. Purchase and distribution of food packages (each package will be composed of 20 lbs. of rice, 5 lbs. of sugar, 1 package of cornmeal (5 lbs.) 1 lbs of cereal, 10 lbs. of beans, 1 lbs. of coffee, 2.2 lbs. of lard, 1 lbs. of salt), 2lbs. of spaghetti.
Specific objective/ Outputs	<ol style="list-style-type: none"> 1. 700 affected households meet their basic food needs over a period of 1 month.

Overall objective	Addressing the emergency needs of households affected by floods in 4 municipalities from the Department of Cortes, Honduras.
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Reporting Schedule

Type of Report	Due date
Situation report	30 December
Final narrative and financial report (60 days after the ending date)	02 March 2018
Audit report (90 days after the ending date)	NA

Monitoring and evaluation

CASM will be responsible for the overall implementation of the RRF and will establish coordination with other humanitarian actors at field level, as well as with local authorities. The monitoring and evaluation will include field visits to follow up on the achievement of results, and preparation of a situation report, as well as the final reports. A final report will be submitted by CASM following the guidelines provided by ACT. In order to carry out a proper quality control of its programs and projects, CASM has a Planning, monitoring and evaluation system (PME) through which the Management and Advisory Team (EGA) and the Regional Managers provide follow-up as well as technical and administrative support to the responsible staff.

Section 3: ACT Alliance coordination

Coordination

CASM is the only national member of ACT Alliance in the Honduras Forum. It serves as the overall coordinator of the response. Coordination has been established with the government and local networks, in order to facilitate the implementation. CASM is going to work in close coordination with local authorities, local leaders in the concerned communities as well as with relevant stakeholders to avoid duplication of efforts. In each municipality there are community structures such as CODEL, patronages among others, and coordination will be made with these actors at the local level. Information concerning the response will be regularly provided to the Honduras forum coordination.

Implementation arrangements

CASM is responsible for the project implementation. The staff of the regional offices will be involved, as well as volunteers from the communities, organizing the implementation in the communities, facilitating a participatory approach in the implementation. CASM will involve local leadership in the response. There a team of facilitators, promoters and local leaders who will ensure the proper implementation of the humanitarian response, establishing operational committees for an adequate management of the aid.

Human resources and administration of funds

CASM has a Manual of Administrative Procedures which guides the financial management at the institutional level, with Internal regulations, and other guidelines on human talent management processes such as personal selection, development and performance appraisal. As an institutional norm, as stated in the Statutes and Procedures, audits are carried out every six months (July and December) every year. CASM will assign a Coordinator and a Program Officer, which will be the responsible team for the timely execution of the RRF. CASM will create a separate account for the management and administration of these funds.

Communications

The aid will be properly identified with ACT Alliance logo, photos and life stories will be taken to build a historical memory of the Project and its impact on the lives of participants, and will be published in social networks and other media. Photos and stories will be provided for communication purposes. Regular reporting will be share within the alliance, as well as life stories.

Section 4: Budget Summary

	Type of	No. of	Unit Cost	Budget	Budget	
	Unit	Units	C\$	C\$	USD	
DIRECT COSTS						
1	PROGRAM STAFF					
1.1.	Coordinator	Months	3.00	15,000.00	45,000.00	1,914.08 5.4%
1.2.	Program Officer	Months	3.00	13,000.00	39,000.00	1,658.87 4.7%
1.9.					0	0.00 0.0%
	TOTAL PROGRAM STAFF				84,000	3,572.95 10.1%
	Description	Type of	No. of	Unit Cost	Budget	Budget
		Unit	Units	Lempiras	Lempiras	USD
2	PROGRAM ACTIVITIES					
2.1.	Food security				619,050.00	26,331.35 74.7%
						0.0%
2.1.1	Rice	lbs	14,000	12	168,000.00	7,145.90 20.3%
2.1.2	Beans	lbs	14,000	20	280,000.00	11,909.83 0.34
2.1.3	Coffee	lbs	700	50	35,000.00	1,488.73 4.2%
2.1.4	lard	Kilo	700	40	28,000.00	1,190.98 3.4%
2.1.5	sugar	Libras	3,500	12	42,000.00	1,786.47 5.1%
2.1.6	Spaghetti	Libras	1,300	16	20,800.00	884.73 2.5%
2.1.7	corn flour	Packag e	700	20	14,000.00	595.49 1.7%
2.1.8	Salt	bag	700	5	3,500.00	148.87 0.4%
2.1.9	Oats	bag	700	35	24,500.00	1,042.11 3.0%
	TOTAL PROGRAM ACTIVITIES				619,050.00	26,331.35 74.7%
3	PROGRAM IMPLEMENTATION					
3.2.	Communication / visibility	Months	2	8,500	17,000.00	723.10 2.1%
3.4.	Monitoring & evaluation	Months	3	6,000	18,000.00	765.63 2.2%
	TOTAL PROGRAM IMPLEMENTATION				35,000.00	1,488.50 4.2%
4	PROGRAM LOGISTICS					
	Transport (of relief materials)					
4.1.	Hire/ Rental of Vehicles	Travels	12	3,000	36,000	1,531.26 4.3%
4.2.	Fuel	Months	3	3,000	9,000	382.82 1.1%
	Warehousing					
4.3.	Rental of warehouse	Months	1	5,000	5,000	212.68 0.6%
	TOTAL PROGRAM LOGISTICS				50,000	2,127 6.0%

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Core Humanitarian STANDARD The ACT Alliance Secretariat's continuous improvement in the application of the Core Humanitarian Standard is independently verified by HQAI

TOTAL DIRECT COST						788,050.00	33,519.55	0.0%
								95.1%
INDIRECT COSTS: PERSONNEL, ADMINISTRATION & SUPPORT								
e.g.	<u>Staff salaries</u>							
	Salaries for accountant and other admin or secretarial staff)	Months	3	7,000	21,000	893.24	2.5%	
	<u>Office Operations</u>						0.0%	
	Office Utilities	Months	3	300	900	38.28	0.1%	
	<u>Communications</u>							
	Telephone and fax	Months	3	2,400	7,200	306.25	0.9%	
	<u>Other</u>							
	English language translation		1	11,755	11,755	500.00	1.4%	
TOTAL INDIRECT COST: PERSONNEL, ADMIN. & SUPPORT						40,855	1,738	4.9%
						5%	5%	
TOTAL EXPENDITURE						828,905	35,257	100.0%

Section 5: Annexes

I. I. Annex 1 - Contact and bank details

Bank account name

Intermediary bank.

CITI BANK

111 WALL STREET

NEW YORK, NY, 10043

ABA: 021000089 SWIFT: CITIUS33

Banco Beneficiario:

Banco de Occidente, S.A.

Boulevard Centro América

Tegucigalpa, MDC Honduras

Cuenta: 36264462

SWIFT: BOCCHNTE

Beneficiary Client

Cuenta Habiente: Mennonite Social Action Commission (CASM)No. Account:

22201-083813-2

No. Phone : (504) 2552-94-69 / 70, 2552-54-37

Account type: Savings Account in US Dollars.

ACTION

The ACT Secretariat has approved the use of \$ 35,257 USD towards the budget from its Rapid Response Fund and would be grateful to receive contributions to wholly or partially replenish this payment. Should there be an appeal for this emergency, the RRF payment will be considered as an advance.

For further information please contact:

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Alwynn Javier

Global Humanitarian Coordinator
ACT Alliance Secretariat

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