### Data and Information Sensitivity Classification

**Ukraine**

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**Background information**

This *Data and Information Sensitivity Classification for Ukraine* informs the responsible sharing of operational data and information in the humanitarian response in Ukraine. The classification is meant as a general reference, not as a hard restriction and exceptions may be made. The classification is subject to change as the response environment develops. For questions about or feedback on the classification and for support in applying it, reach out to the UN OCHA Centre for Humanitarian Data via berens@un.org and campo2@un.org.

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**Version 2. Data and Information Sensitivity Classification for Ukraine**

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<table>
<thead>
<tr>
<th>Sensitivity Level</th>
<th>Data and Information Types</th>
<th>Classification and Dissemination Methods</th>
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</table>
| Low or No Sensitivity | - Situation Reports  
- Snapshot data  
- Flash appeal  
- Geodatabases (NB: Attention to sensitivity regarding naming at admin 2 and admin 3 levels in Non-Government Controlled Areas)  
- Facility data without geolocation data (e.g. coordinates)  
- 3W/4W data at the oblast level without names of organizations (WHAT WHERE WHEN) (NB: excluding Protection Cluster data – this should only be shared publicly when aggregated to the national level and always be classified as Strictly Confidential when aggregated below the national level)  
- Access restrictions aggregated to the oblast level | Classification: Public  
Data or information may be publicly disclosed.  
Methods for sharing public data:  
- Teams files, SharePoint, OneDrive and similar collaboration platforms  
- ReliefWeb  
- HRInfo  
- HDX  
- Other Ukraine-specific public sites  
- Inter- and intra-cluster mailing lists |
## Moderate Sensitivity

Information or data that, if disclosed or accessed without proper authorization, are likely to cause minor harm or negative impacts and/or be disadvantageous for affected people and/or humanitarian actors.

- **Data included in the HNO**
- **Security incidents** aggregated to the oblast level *(NB: the source should be validated)*
- **Common Operational Datasets** *(NB: border crossing location data with international official border crossing points only; NB: Population statistics should have a clear description of the methodology, caveats and limitations)*

### Classification: Restricted

Data or information can be shared within a wider humanitarian community, based on a clearly specified purpose and related standards for data responsibility, including data protection.

Methods for sharing restricted data:

- Teams files, SharePoint, OneDrive and similar collaboration platforms
- HDX via HDX Connect
- Inter- and intra-cluster mailing lists

## High Sensitivity

Information or data that, if disclosed or accessed without proper authorization, are likely to cause serious harm or negative impacts to affected people and/or humanitarian actors and/or damage to a response.

- **Survey results** aggregated to the oblast level
- **Needs assessment data** aggregated to the oblast level or lower *(NB: this data should not be attached to the record in the Assessment Registry)*

### Classification: Confidential

Data or information can be disclosed within an organization or small community of organizations directly involved in delivering humanitarian assistance, based on a clearly specified purpose and related standards for data responsibility, including data protection.

Methods for sharing confidential data:
<table>
<thead>
<tr>
<th>Cluster data – this should always be classified as Strictly Confidential when aggregated below the national level</th>
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<tbody>
<tr>
<td>- Aid-worker contact details and contact lists</td>
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<tr>
<td>- Minutes of internal meetings</td>
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<tr>
<td>- Information on evacuation or where local organizations are supporting relocation</td>
</tr>
<tr>
<td>- Delimitation of new Non-Government Controlled Areas, newly occupied territories, disputed areas and related data</td>
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- Teams files, SharePoint, OneDrive and similar collaboration platforms
- Internal intra-cluster sharing
- Inter-cluster sharing on case-by-case basis
- HDX via HDX Connect

### Severe Sensitivity

Information or data that, if disclosed or accessed without proper authorization, are likely to cause severe harm or negative impacts and/or damage to affected people and/or humanitarian actors and/or impede the conduct of the work of a response.

- **Raw survey data**, such as individual survey responses at the household level
- **Protection Cluster data** aggregated below the national level
- Live data on population movement based on metadata generated by electronic devices or based on satellite imagery, aggregated to the oblast level or lower
- **Personal data** of beneficiaries, such as beneficiary lists
- **Agreements** between Humanitarian Coordinator, OCHA Head of Office and/or partners to conduct assessments

### Classification: Strictly Confidential

Highly limited, bilateral disclosure only. Determined and approved on a case-by-case basis, with assurance of upholding the highest standards of data responsibility, including data protection.

Methods for sharing strictly confidential data:

- Bilateral disclosure between organizations based on formal requests and if needed bilateral data sharing agreements

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1 Personally identifiable data like beneficiary lists should be shared within bilateral agreements based on organizational policies framed in accordance with the minimum standards prescribed by the UN General Assembly, *Guidelines for the Regulation of Computerized Personal Data Files*, as adopted by Resolution A/Res/45/95 of 14 December 1990, available at: [http://www.refworld.org/docid/3ddcafaac.html](http://www.refworld.org/docid/3ddcafaac.html) and other international instruments concerning the protection of personal data and individuals’ privacy.