

Concept Note

Section 1: Overview of response	
Project Title	Emergency Response to Cyclone FANI in the state of Odisha in India
Location	Puri District , Jagatsinghpur District
Project start date	10 th May 2019
Duration of project	90 days
Budget (USD)	USD 1,052,137.60
Sector(s)	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Shelter / NFIs <input checked="" type="checkbox"/> Health / Nutrition <input checked="" type="checkbox"/> WASH <input type="checkbox"/> Early recovery / Livelihoods <p><i>Tick the relevant sectors of intervention</i></p> <p><input type="checkbox"/> Other sector Click here to enter text.(e.g. camp management, community resilience)</p> <p><i>Tick the relevant sectors of intervention</i></p> </div> <div style="width: 45%;"> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Food Security <input type="checkbox"/> Protection/Psychosocial <input type="checkbox"/> Education <input checked="" type="checkbox"/> Unconditional Cash </div> </div>
Forum	ACT India Forum
Requesting members	Church's Auxiliary for Social Action (CASA)
Local partners	CASA would be directly implementing the response
Impact (overall objective)	Provision of relief assistance will address many of the immediate needs of the flood affected people in Puri and Jagatsinghpur Districts in Odisha
Target beneficiaries	Most vulnerable sections of the affected people such as the marginalized and excluded communities, minorities, dalits, tribals, widows, persons with disabilities, transgender, single female-headed families and children. Details of the desegregated population data will be provided in due course.
Expected outcomes	<ul style="list-style-type: none"> ● Cyclone affected populations will be able to meet their basic needs such as food for at least for 10- 15 days. ● Cyclone affected populations will be able to meet their most urgent temporary shelter/ NFI needs. ● Cyclone affected women and adolescent girls will be able to meet hygiene needs ● Cyclone affected population will get support for shelter repair through cash assistance
Expected outputs	<ul style="list-style-type: none"> ● 7200 cyclone affected people will get cooked food for 5 days ● 10,000 flood affected households will receive Dry Ration ● 10,000 flood affected households will receive non food items ● 10,000 flood affected household will receive hygiene/dignity Kit ● 1,000 affected people will receive cash assistance ● Build on the capacities of communities on disaster management ● Emergency Preparedness and Response Plan for the ACT India Forum members
Main activities	<ul style="list-style-type: none"> ● Distribution of Dry Ration Kit ● Distribution of Non Food Items ● Distribution of Hygiene/Dignity Kit ● Support for multipurpose cash transfers ● Training Village Committees on linkages with government on Disaster Management ● Workshop on Lessons Learnt and EPRP development for ACT India Members
Section 2: Narrative Summary	

Background

The extremely severe cyclonic storm, that made landfall at Puri on 3rd May 2019 (Friday), Odisha was one of the "rarest of the rare" summer cyclones -- the first to hit Odisha in 43 years and one of the three to hit in the last 150 years. It unleashed copious rain and windstorm that gusted up to 250 kmph, blowing away thatched houses and swamping towns and villages, before weakening and entering into neighboring state of West Bengal in India. It was the severest cyclone to hit the state since the Super Cyclone of 1999, which had claimed nearly 10,000 lives and devastated vast areas of the state. The State Emergency Operation Center reported 37 deaths caused by the typhoon. 14,828,084 individuals were affected. Fourteen Districts were affected: Angul, Balasore, Bhadrak, Cuttack, Dhenkanal, Ganjam, Jagatsinghpur, Jajpur, Kendrapara, Keonjhar, Khordha, Mayurbhanj, Nayagarh, and Puri. The government also estimated that 508,467 houses have been damaged.

The Chief Minister also informed that the government is trying to restore power and water supply as soon as possible across the state of Odisha. Free cooked food will be provided to the cyclone affected people for the next 15 days.

Humanitarian Needs *(maximum 2 paragraphs)*

Houses have been ravaged by Cyclone Fani in the communities where CASA is present and have current rural development projects in Puri and Jagatsingpur.

Cyclone Fani has caused havoc damage to the standing crops such as summer paddy, pulses and vegetables. Besides, there are large number of fruit trees and forest trees have been uprooted.

They are in dire need of relief assistance such as basic food, temporary shelter, non food items, hygiene/dignity kit, water storage container, water purifiers, agriculture seeds and allied services and cash transfer to affected households.

Capacity to Respond *(maximum 2 paragraphs)*

Church's Auxiliary for Social Action (CASA) is the social action arm of the 24 Protestant and Orthodox churches in India. CASA is mandated to work for the poor and the marginalized, irrespective of any political, religions and caste consideration. CASA today is operational in 22 states, including five states in North-east India, in approximately 5,000 villages. In addition CASA supports and accompanies around 400 NGOs working on different issues throughout the country. CASA continues to respond to 60-70 small and medium disasters annually and also responds comprehensively to major emergencies with an enhanced perspective in its strategies of integrating a long-term understanding of the causes and consequences.

CASA's strengths and added capacity emerge from its direct relationship with the vulnerable communities especially the dalits, tribals, women and others, the village/cluster level Disaster Mitigation Task forces built up over a period of time in vulnerable regions of the country and also with its accompaniment of a large number of NGOs and their forums and networks operational throughout the country.

Considering the large geographical area of India, the most important element of CASA's strategy is the decentralisation of certain aspects of disaster preparedness through the identification and training of local institution counterparts equipped to play key roles in our emergency programmes. The focal areas of our pre-disaster preparedness plan are:

The nation-wide network of Church and secular organisations that partner with CASA in disaster response which enable CASA to reach out to affected communities at even the most remote locations. Pre-stocking of relief material and logistical backup. The presence of trained staff in 21 CASA offices throughout the country who can play a backstopping/accompaniment role and also respond directly where required.

CASA staff from our sectors office and the Zonal Office at Kolkata who have wide experience in responding to emergency situations and the requisite sectoral expertise will be responsible for implementation of the programme. This initial response is planned based on the data and information collected from secondary sources, such as government authorities and local partners.

Proposed response(maximum 3 paragraphs)

Does the proposed response honour ACT's commitment to Child Safeguarding? Yes No

Activities proposed under this emergency intervention, responding to specific needs:

Food Security: Dry Ration Kits

- To ensure that 10,000 Cyclone FANI affected families have immediate access to food materials (dry rations) for survival. Women, men and children among the families have access to food for 15-20 days.
- CASA will provide food material (dry ration kit) viz. Rice – 15 Kgs, Lentil (Arhar Dal) – 1 kg., sugar – 1 kg, salt – 1 kg, mustered oil – 1lt, turmeric powder 200 gm, chilli powder – 250 gm, to the cyclone affected families at the time when they go back to their homes after normalcy. This will enable them to cook food for at least 10-15 days while they resume their work or search for employment

Shelter and Settlement/NFIs:

- CASA will provide 10,000 families NFI viz 1 Dhoti, 1 Sari, 1 blanket, and tarpaulin – 1 pc., mosquito net – 2 pcs, bedsheets – 2 pcs and 1 set Utensil (17 pieces) under NFI under shelter and settlement to the flood affected families who are living in the open air along the roadside, have access to temporary shelter to protect them from sun.
- Women, men and children (particularly elderly, crippled and pregnant women) of the families are provided with temporary shelter materials in order to enable them to live more comfortably protected from the elements.

WASH/Hygiene Kits

- To ensure that, 10,000 cyclone affected women and adolescent girls protect their dignity and maintain personal hygiene practices as well as prevent further diseases
- Women and adolescent girls of 10,000 persons are provided with dignity/ hygiene kits in order to enable them to live more comfortably and protect them from any further ailments.
- CASA will distribute dignity/ hygiene kits consisting of Savlon 100ml - 1 bottle, 1 cotton roll medium size – 200gm, washing powder 800 gm - 1 pkt, tooth paste 100 gm – 1 pc., tooth brush – 5 pcs., sanitary napkin 7 pc pkt – 2 pkt., hand towel – 2 pcs., bath soap 100 grms - 4 nos., plastic soap dish – 1 no, shampoo sachets – 10 nos., plastic combs – 2 pc, and ladies underwear bloomer – 2 pcs. at the household level for the women and adolescent girls those are affected by floods and have challenge to maintain their personal hygiene. Such kits will also be used by other members of the family in order to cleansing themselves and cleaning their clothes to ensure hygienic practices.

Cash Assistance

- CASA will provide cash assistance to most affected 1,000 families for meeting their needs on a priority basis which will be multipurpose in nature. CASA will provide support to most affected 1,000 families. The poorest and most vulnerable will be selected for cash assistance. Beneficiary identification and selection will be based on the damages of their houses and livelihood. The basis for the amount will be for shelter repairs (thatched) and restoration of livelihood, where a family would need at least Rs.10,000/- for repairing their thatched roof and Rs.5000/- for restoring their livelihood. However, the affected communities are at their liberty to use the cash assistance based on their household priority. Village committees will be formed, and selection process will be done through a criteria consulted

and agreed with the communities. Funds will be transferred through the Banks for the identified beneficiaries.

Emergency Preparedness and Updating EPRP

- The village committees which have been formed for the programme will be trained on enhancing their resilience with enabling them to link with the government and be resilient in organising their communities. The committees which are developed for the Cash Grant programme over the period of time develop certain leadership qualities and it is important to enhance their leadership qualities in managing the similar situation and sustain their capacities.
- The Act India Forum members have been responding to various disaster situations including Kerala Floods in 2018, Cyclone Gaja and Cyclone Fani. We would like to learn and improve our emergency responses. The process will lead to the updating of the EPRP of Act India Forum and enhance the capacity of the Act India members.

Coordination

CASA will coordinate with close co-operation of the Government and the Panchayat at various levels. The programmes of CASA are undertaken with the close co-operation of the Government at various levels. Particularly in disaster situations, it is ensured that areas of operations are decided in consultation with the Government in order to avoid duplication of relief efforts. Such coordination ensures that various efforts complement each other. CASA is also a member of Sphere India which is a coalition of humanitarian agencies working towards adherence to the Sphere standards and better coordination and networking during response. CASA is also a member of Inter Agency Groups Odisha which are responsible for coordination efforts at the State and District level in 12 vulnerable States of India. The ACT India forum is also of strategic value in the coordination of the relief work of its implementing partners.

CASA's Headquarters is in touch with resource partners. Contacts with the local groups and CBOs in the proposed areas are already strong. CASA will involve the regional/local NGOs in co-coordinating the relief intervention. The purpose would be to maintain transparency and harmony in the process of selection, implementation and accounting to avoid any possible duplication. This programme will be conducted with the approval and co-operation of the state authorities and district officials.

Basic implementation plan

GANTT CHART						
10 th May 2019 to 10 th August 2019						
Component	1 st 15 days	2 nd 15 days	3 rd 15 days	4 th 15 days	5 th 15 days	6 th 15 days
Assessment and identification of cyclone affected communities						
Liaison with Govt. to undertake program						
Community list finalization						
Meeting with the beneficiaries						
Finalisation of beneficiaries list						
Approval of rights holders list from Govt.						
Market Survey for materials						
Collection of quotations						
Analysis of quotations						

Procurement approval and issue of Purchase order						
Procurement process with quality check						
Transport of Materials to the distribution site						
Distribution of materials						
Cash transfer						
Reporting and documentation, case stories						

Monitoring and evaluation

CASA would ensure the active involvement and participation of the beneficiaries in the implementation, monitoring and evaluation of the project activities. The programme will be constantly monitored for ensuring that it is in progress along with the planned framework, and also in order to fine-tune it as and when required, based on field responses. A report will be submitted on completion of the intervention. At the end of the programme, review would be conducted to assess the impact of the programme and document learning's for future planning.

Section 3: Budget Summary

EXPENDITURE						
Description	Type of	No. of	Unit Cost	Appeal Budget	Appeal Budget	
	Unit	Units	local currency	local currency	USD	
DIRECT COSTS						
2 PROGRAM ACTIVITIES						
2.1	Ready to Eat Food				792,000	11,478
2.1.1	Cooked food	meals	7,200	100	720,000	10,435
2.1.2	Water pouch (500 ml)	Pkt	7,200	10	72,000	1,043
2.2.	Shelter and settlement / Non-food items				32,450,000	470,289.86
2.2.1.	Dhoti (1pc.)	pc	10,000	200	2,000,000	28,985.51
2.2.2.	Sari (1pc.)	pc	10,000	350	3,500,000	50,724.64
2.2.3.	Blanket (1 pc.)	pc	10,000	350	3,500,000	50,724.64
2.2.4.	Utensil set (stainless steel-17 pcs.) fly	set	10,000	1,200	12,000,000	173,913.04
2.2.5.	Mosquito nets 2 pcs/fly	pc	10,000	350	3,500,000	50,724.64
2.2.5.	Bed sheet (2 pcs)/fly	pc	10,000	300	3,000,000	43,478.26
2.2.6.	Tarpaulin 1 pc/fly	pc	10,000	495	4,950,000	71,739.13
2.3.	Food Security				10,190,000	147,681.16
2.3.1.	Rice 15 kgs per family	kgs	10,000	600	6,000,000	86,956.52
2.3.2.	Lentil (Arhar) 1 kg per family	kgs	10,000	100	1,000,000	14,492.75
2.3.3.	Salt 1 kg per family	kgs	10,000	22	220,000	3,188.41
2.3.4.	Sugar 1 kg per family	kgs	10,000	40	400,000	5,797.10
2.3.5.	Mustered Oil 1 litre per family	Litre	10,000	97	970,000	14,057.97
2.3.6.	Turmeric Powder 200 gm pkt.	gram	10,000	50	500,000	7,246.38
2.3.7.	Chilli Powder 250 gm pkt.	gram	10,000	60	600,000	8,695.65
2.3.8.	Jute bags for packing	pc	10,000	50	500,000	7,246.38
2.4.	Water, Sanitation & Hygiene (WASH)				6,450,000	93,478.26
2.4.1.	Dignity Kit (Hygiene Kit)	pkt	10,000	645	6,450,000	93,478.26
2.8.	Emergency Preparedness / Resilience				450,000	6,521.74
2.8.1.	Work on Lessons Learnt-EPRP				300,000	4,347.83
2.8.2.	DRR Training for Village Committee				150,000	2,173.91
2.9.	Unconditional CASH grants				15,000,000	217,391.30
2.9.1.	Multipurpose cash assistance	no	1,000	15,000	15,000,000	217,391.30
TOTAL PROGRAM ACTIVITIES					65,332,000	946,840
3 PROGRAM IMPLEMENTATION						
3.1.	Local Partners				0	0.00
3.2.	Review Meeting	lumpsum	2	50,000	100,000	1,450
3.9.	Post Distribution Monitoring & evaluation				250,000	3,623
3.10.	Audit				40,000	579.71
TOTAL PROGRAM IMPLEMENTATION					390,000	5,653
4 PROGRAM LOGISTICS						
Transport (of relief materials)						
4.1.	Hire/ Rental of Vehicles	Truck	20	25,000	500,000	7,246.38
4.2.	Fuel	lumpsum			150,000	2,173.91
Warehousing						
4.3.	Rental of warehouse 25,000 x 2 x 3		3	50,000	150,000	2,173.91
4.4.	Wages for Security/ Guards (12,000 x 2 x 3)		3	24,000	72,000	1,043.48
Handling						
4.5.	Honorarium for Accountant @ 25,000 x 1 x 3 months		3	25,000	75,000	1,086.96
4.6.	Salaries field staffs (1 Team Leader @ 40,000; 1 programme associate @ 35,000 x 3 months)		3	75,000	225,000	3,260.87
4.7.	Salaries/Wages for Driver		3	18,000	54,000	782.61
4.8.	Travel of CASA Monitoring staff		3	200,000	600,000	8,695.65
4.9.	Accommodation of 4 CASA field Staff		3	180,000	540,000	7,826.09
4.10.	Loading & Unloading of relief material				100,000	1,449.28
TOTAL PROGRAM LOGISTICS					2,466,000	35,739
5 PROGRAM ASSETS & EQUIPMENT						
5.1.	Cost of Laptop Computer		3	40,000	120,000	1,739.13
TOTAL PROGRAM ASSETS & EQUIPMENT					120,000	1,739
6 OTHER PROGRAM COSTS						
TOTAL DIRECT COST					68,308,000	989,971

INDIRECT COSTS: PERSONNEL, ADMINISTRATION & SUPPORT						
e.g.	Staff salaries					
	Per Diem for 15 Field staffs		3	180,000	540,000	7,826.09
	Honorarium for 20 Volunteers @ 600 x 20 x 3 months		3	360,000	1,080,000	15,652.17
	Salaries for accountant and other admin or secretarial staff				0	0.00
	Office Operations				0	
	Office rent (1 Coordination Office & 2 field offices)		3	35,000	105,000	1,521.74
	Office Utilities		3	15,000	45,000	652.17
	Office Stationery		3	15,000	45,000	652.17
	Communications				0	
	Telephone and fax		3	15,000	45,000	652.17
	Documentation & Reporting		3	100,000	300,000	4,347.83
	Insurance			15,000	15,000	217.39
	TOTAL INDIRECT COST: PERSONNEL, ADMIN. & SUPPORT				2,175,000	31,522
					3%	3%
	TOTAL EXPENDITURE exclusive International Coordination Fee				70,483,000	1,021,493
	INTERNATIONAL COORDINATION FEE (ICF) - 3%				2,114,490	30,644.78
	TOTAL EXPENDITURE inclusive International Coordination Fee				72,597,490	1,052,137.60

Section 4: Annexes

1. Annex 1 - Contact and bank details
2. Annex 2 – Summary table
3. Annex 3 – Logical Framework (use specified template)
4. Annex 4 – CHS checklist (use specified template)
5. Annex 5 – Budget overview

Applicant information	
Name of Organization	Church's Auxiliary for Social Action (CASA)
Address	4th Floor Rachna Building, 2 Rajendra Place, Pusa Road, New Delhi-110 008, India
Phone	(91-11) 25730611 (4 lines), 25767231
Focal Contact	Sushant Agrawal
E-mail	sushant@casa-india.org
Web site	http://casa-india.org/

Please kindly send your contributions to either of the following ACT bank accounts:

US dollar

Account Number - 240-432629.60A
IBAN No: CH46 0024 0240 4326 2960A

Euro

Euro Bank Account Number - 240-432629.50Z
IBAN No: CH84 0024 0240 4326 2950Z

Account Name: ACT Alliance

UBS AG
8, rue du Rhône
P.O. Box 2600
1211 Geneva 4, SWITZERLAND
Swift address: UBSWCHZH80A

For earmarking of pledges/contributions, please refer to the spread sheet accessible through this link <http://reports.actalliance.org/ReportServer/Pages/ReportViewer.aspx?%2fAct%2fAppeals&rs:Command=Render>. The ACT spread sheet provides an overview of existing pledges/contributions and associated earmarking for the appeal.

Please inform the Head of Finance and Administration, Line Hempel (Line.Hempel@actalliance.org) and Finance Officer, Marjorie Schmidt (marjorie.schmidt@actalliance.org) with a copy to the Regional Humanitarian Programme Officer, Cyra Bullecer (cyra.bullecer@actalliance.org) of all pledges/contributions and transfers, including funds sent direct to the requesting members.

We would appreciate being informed of any intent to submit applications for EU, USAID and/or other back donor funding and the subsequent results. We thank you in advance for your kind cooperation.

For further information please contact:

ACT Regional Representative, Anoop Sukumaran (anoop.sukumaran@actalliance.org)

ACT Web Site address: <http://www.actalliance.org>

Alwynn Javier
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ACT Alliance Secretariat