

Bangladesh Red Crescent Society

Together for a resilient community and better future



MONTHLY ACTIVITY REPORT (MAR) MAY-JUNE, 2014

ADMINISTRATION DEPARTMENT

The Department distributed Identity Card to BDRCS officials at National Headquarters (NHQ), Units, Maternal Care Hospital, Blood Donation Centre and others aiming to increase accessibility of BDRCS officials to other institutions whenever needed. A total of 300 officials were covered till the reporting month against the target of 478. Besides, 208 visiting cards had also been prepared and distributed against the target of 220 to the staff of the BDRCS till date.

In this reporting period, the Department prepared 10 day roster for guards and security persons in order to ensure office and asset security. Different official documents like office orders, circulars and notice had been distributed among the staff at NHQ BDRCS. Apart from these, the Department undertook various routine works like, providing an absent statement of the BDRCS staff to the Accounts Department for preparing monthly staff salary. Bills for electricity and Robi Telecom had also been prepared and submitted to the Accounts Department for taking necessary action regarding this issue. 8 May (International Red Cross and Red Crescent Society) was observed in this month. In this reporting period conference room of the society and office room of the Admin Department was painted.

ACHIEVEMENT

- ✦ Distributed 300 Identity cards and 208 visiting cards to BDRCS staff
- ✦ Prepared roster for security guards
- ✦ Extended support to Accounts staff salary and other corporate bill

COMMUNITY BASED DISASTER RISK REDUCTION (CBDRR) PROGRAMME

The programme staff conducted school sessions with the student and teachers of the school in the intervention areas. A total of 37 out of 39 sessions were conducted that covered 1439 people including 617 male and 822 female. The sessions, mostly focused on various aspects of disaster risk reduction, climate change related and also on pre-dominant hazards in the community. Based on the discussion, the students also received awards (3 students in each session) in order of merit after evaluating the knowledge through a quiz competition on the learning. The participant had come to know the conventional hazards of Bangladesh, causes of climate change and household level disaster preparedness. However, the programme could not conduct the session in Dhandia High School, Uttar Sharsha, Satkhira due to summer vacation in the school.

During this month, a total of 79 out of 80 courtyard sessions were conducted with micro groups to exchange their view on DRR and ongoing programme activities. Total 2419 people including 634 male and 1785 female were covered through this initiative. Moreover, quiz competitions were organized based on the learning of each session and one participant from each group was awarded. Participant acquired knowledge on water logging, importance of social ranking and also perceived the necessity of DREF (Disaster Response Emergency Fund) results.

DREF, in order to strengthen the capacity of CDMC for small-scale emergency relief operations, has been established in 4 communities of Jamalpur district and Charfession upazila (Bhola).

Monthly money (BDT 5) collection continued at household level in the intervention areas. Total 4595 BDT (including 1220 in Charfession and 3375 in Jamalpur) was collected from 919 households (out of 1566 HHs) under 4 communities.

CBDRR Programme conducted social ranking, to categorize the household considering their strength and weakness in terms of livelihood assets, in 3 communities (2 in Jamalpur, 1 in Jessore). A total of 90 Participants covering 42 male and 38 female oriented about the objectives and process of social ranking through the orientation program.

The programme conducted pre-assessment for the beneficiary selection in three communities named Kulkandi, Makhoner Char of Jamalpur and Sheikhpura community of Jessore. Ky objective was to repair and install sanitary latrine for ensuring health and hygiene practice in the community. A total of 110 households for Kulkandi and 113 for Makhoner Char community of Jamalpur and 380 households for Sheikhpura community were preliminary identified. Besides, 62 households for Kulkandi and 62 for Makhoner Char community of Jamalpur and 81 for Kathaltola community of Jessore were primarily identified for providing support for repairing shelter.

The survey had been conducted in 2 new communities (Char mother and Kolatoli) of the CBDRR program in the Bhola district. A structured questionnaire and FGD check list were used to complete the task. A group of 5 facilitators (APO and 4 RCY) conducted the survey that covers 800 households including 395 in Motaher and 405 in Kolatoli.

Vulnerability and Capacity Assessment (VCA) has successfully been conducted in the 2 new communities (Char Motaher and Kolatoli) of CBDRR Programme under the districts of Bhola. A group of 6 facilitators conducted the assessment.

As a regular activity, monthly meeting with Programme Implementation Committee (PIC) members, coordination meeting with Community Disaster Management Team (CDMC) members, bi-monthly coordination meeting with Community Disaster Response Team (CDRT) members, consultancy meeting on health service and bi-monthly coordination meeting with Unit Disaster Management Committee (UDMC) were conducted as part of awareness raising and accountability.

ACHIEVEMENT

- ✦ Conducted 37 school sessions that cover 1439 people
- ✦ Conducted 79 courtyard session with the micro group that covers 2419 people
- ✦ Collected 4595 BDT from 919 households under 4 communities for the DREF
- ✦ Conducted Social ranking at 3 programme communities
- ✦ Identified 603 households for providing support for repairing and installing toilets and 205 for house repairing
- ✦ Conducted household survey in 2 new communities that covers 800 households
- ✦ Conducted VCA in 2 new communities under Bhola District

COMMUNITY DEVELOPMENT INITIATIVE (CDI) PROGRAMME

In May 2014, the CDI programme conducted monitoring of IGA activities for livelihood support to 586 families in Rangpur (308) and in Gopalganj (278) district. It was found during monitoring visit that the families are running their income generating activity (IGA) with good earnings. Follow up classes under non-formal education held for 18 batches of students in Rangpur and Gopalganj Unit. The follow up class covered 436 persons in two districts.

A total of 200,000 saplings were produced under community nursery development activity of which 16,500 were sold out among community people. The program supported 7 poor females for safe delivery in Rangpur and Gopalganj district.

Besides, 22 courtyard sessions conducted under Community Based Health and First Aid (CBHFA) activity in Rangpur and Gopalganj district. A total of 418 beneficiaries were informed about basic health and first aid through these courtyard sessions.

ACHIEVEMENT

- ✦ Monitored IGA activities of 586 families in Rangpur and Gopalganj
- ✦ Non-formal education follow up class for 436 community people in Rangpur and Gopalganj
- ✦ Produced 200,00 saplings and 16,500 sold out
- ✦ Conducted 22 courtyard sessions with 418 beneficiaries on CBHFA
- ✦ 440 community people were served through CIC

The programme rendered services through Community Information Center (CIC) to 440 community people in Rangpur and Gopalganj district. Besides, meeting with Community Program Committee (CPC), Community Disaster Response Team (CDRT) and Unit Disaster Response Team (UDRT) members held in both Units during the reporting month.

DISASTER RESPONSE DEPARTMENT

Disaster Response Department of BDRCS responded to different fire incidents in Magura district. A total of 46 severely affected families (10 were from titarkhapar, Hazipur and 36 from Bagbaria & Charmaheshpur) who were living under the open sky after losing everything in the incident, received support from BDRCS. Each of the identified families received BDT 2000 and total BDT 92,000 (ninety two thousand) had been distributed among 46 fire affected families on 25/05/2014 in the district.

A launch named MV Miraj-4 (double-decker) capsized and sank in the Meghna River at Gazaria upazila under Munshiganj District with approximately 250 people on board around 3:30 pm and strong wind was the key cause of this incident. The Munshiganj Red Crescent Unit sent the response team soon after the incident. A total of 12 Red Crescent Youths (RCYs) were deployed as search and rescue team and later on, additional 13 RCYs from the Unit joined the team. Two boats were hired for the rescue operation. BDRCS NHQ mobilized 25 RCYs volunteers to reinforce the team for search and rescue operation. The team members worked on roaster basis since the accident happened. One hundred and fifty dead body bags supplied for managing dead bodies including other rescue materials with the team. Moreover, 2 BDRCS vehicles provided logistical support in the operation. A tent was fixed on the area so that all types of supports can be provided in coordination with other efforts. A total of 45 dead bodies were handed over to the relatives out of which 20 bodies were handed over by BDRCS team. Prints and Electronics media covered news highlighting BDRCS actions in Search and Rescue, First Aid, psychosocial support, dead body management provided by the tracing team to the victims as well as their families.

The Department conducted a workshop for introducing the pocket book of "Minimum Standard in Humanitarian Response for Field Practitioners". The day long workshop was held on 20th May 2014 at RDF training centre in Barguna district. Total 20 participants including officers from NGO/ INGO, BDRCS, IFRC and Red Crescent Youths (RCYs) were present in the workshop.

ACHIEVEMENT

- ✦ Distributed BDT 92,000 among 46 fire affected families
- ✦ BDRCS responded to launch (MV Miraj-4) sank incident
- ✦ Organized workshop on the pocket book of "Minimum Standard in Humanitarian Response for Field Practitioners".
- ✦ Organized pre disaster meeting

FUND RAISING DEPARTMENT

During May and June, 2015 the Fundraising Department issued a work order to Collect 2000 note pads from Perfection and 5000 note pads from City Art company. The initiative for purchasing show pieces, plates, key rings, coat pins, pens and First Aid Bags was also underway. Besides, During this period, the Department communicated with telecom operators like Banglalink, Grameenphone, Robi & Airtel for selling the 20th Red Crescent Lottery tickets through SMS/M-Ticketing.

An amount of BDT 200,655/-(two lac six hundred fifty five taka only) in May and BDT 96,535/-(ninety six thousand five hundred thirty five only) in June were collected and deposited to the Sonali Bank from selling souvenir items.

ACHIEVEMENT

- ✦ Issued worked order to Perfection and City Art Press for collecting note pad.
- ✦ Communicated with telecom operator for selling the 20th Red Crescent Lottery tickets
- ✦ Deposited an amount of BDT 297,190/- in Sonali Bank by selling souvenir items

HUMAN RESOURCE DEPARTMENT

The Department was involved in various activities like recruitment, processing for resignation, providing yearly increment, staff regularization of BDRCS etc. During May and June, 2015 the Department processed the transfer of 20, recruitment of 14 staff under different projects and 03 staff under BDRSC revenue, release of 1, yearly increment to 45 staff and provident fund to 3 staff, regularization of 1 staff and renewed of contact of 9 contractual staff.

ACHIEVEMENT

Transfer, recruitment, increment regularization of staffs of BDRCS was processed by the Department.

ESTATE DEPARTMENT

During the reporting month, the Department performed various duties related to Society's property and real estate including collection of current and due rents from its different sources like 86-87 Motijheel Bhaban, 61 Motijheel Bhaban, 114 Motijheel, 14-20 Mitford, 37/3/A Eskaton Road, Mirpur-I Road, 17 Mohakhali, Chittagong Base Depot, NHQ, Pubali Bank etc.

In May 2014, the Department collected an amount of BDT 13,532,027/= as rent from the above mentioned sources against the target of collecting BDT 48,366,300/=. The amount (BDT 34,834,273) could not be collected due to non-cooperation of tenants and other legal bindings.

ACHIEVEMENT

- Collected an amount of BDT 13,532,027/= as rent

PLANNING, MONITORING, EVALUATION AND REPORTING SECTION

PMER Section organized a meeting with Reporting Focal persons nominated by the Departments, Programmes and Projects of BDRCS for the Strategic Development Plan 2011-15. A total of 20 participants worked together in three separate groups covering Organizational Development, Disaster Management and Health programmes of BDRCS. All the pre-developed indicators based on the outputs of the Strategic Development Plan 2011-15 were reviewed and finalized through group discussion. Besides, a data entry template was also explained to all the participants where the reporting focal persons will put respective data.

Moreover, PMER Section staff worked on qualitative data collection tools during the reporting time frame. Besides, a meeting on progress review and budget revision of TRF Project was held at the conference room of BDRCS on 5 May 2014.

In June 2014, 1 Focus Group Discussion (FGD), 4 Key Informant Interviews (KII) were conducted with NDRT members, P&D, Estate, Tracing and Health Department respectively. During this month, 10 Department/ Programme/Project submitted data on respective indicators to PMER Section.

ACHIEVEMENT

- ✦ Organized meeting with nominated reporting focal persons
- ✦ Conducted FGD, KII as a part of midterm progress review

PLANNING & DEVELOPMENT (P&D) DEPARTMENT

The Department communicated to Senior Assistant Secretary of the Ministry of the Health and Family Welfare for getting updated information on the BDRCS Law, specifically, for the comments of the National Board of Revenue (NBR). A new consultant hired for Branch/ Unit Operation manual (BOM). In this connection an introductory meeting was held with the consultant in the BDRCS conference room to discuss about the development of the manual and other related business. Director P&D and Senior PMER Officer attended a workshop on Organization Development activities in Cox's Bazar Red Crescent Unit jointly organized by the Planning and Development Department and ICRC on 23~25 June 2014. An initiative was also taken in June in order to print the approved Organogram of BDRCS. As a part of TRF project implementation, P&D Department selected 9 Units to support financially in their renovation work.

ACHIEVEMENT

- ✦ Hired consultant for BOM
- ✦ Organized a joint workshop on OD in Cox's Bazar

HEALTH DEPARTMENT

The Health Department has been implementing Primary Health Care Program through 56 MCH Centers and 27 Child Health Care Centers throughout the country. The program rendering ante natal care, normal delivery, post natal care, health education, general patient care, extended program of immunization (EPI) and pathological services. During the reporting month a total of 12,134 mothers and children (ANC-1064, Normal Delivery-490, PNC-650, Pathology-1120, and General Patient-8330) received health care services through the MCH centres. Besides, training on family planning with 27 community midwives was organized in collaboration with *Social Marketing Company (SMC)* and *United States Agency for International Development (USAID)*.

However, conducting regular monitoring and supervision of 56 MCH centers is a challenge due time and budget constraints. Moreover, training for community midwives and renovation of MCH centers are also urgently required.

ACHIEVEMENT

- ✦ 12,134 mothers and children served through MCHs

TRACING DEPARTMENT

During the reporting period, the Tracing/RFL Department performed different RFL related activities. A total of 12 Red Crescent Messages (RCMs) exchanged in collaboration with ICRC (International Committee of the Red Cross). One was received from United Kingdom (UK) and sent to Tangail District, 8 messages received from Sherpur and Narayanganj District Jail and rest of the 3 messages were sent to Malaysia. This initiative reduced anguish of the receivers by re-establishing contact. Besides, the Department received 807 notifications from Thailand with the collaboration of Thailand Red Cross and International Committee of the Red cross (ICRC). However, 30 families could not reach due to having an incomplete address on May 2014. Moreover, a total of 20 persons (including 6 persons from Malaysia and 14 from Thailand) repatriated in Bangladesh.

The Department organized two 3 day (from 27-29 May, 2014) refresher courses for Tracing Team members during the reporting period. A total of 59 RCYs (Red Crescent Youths) received the refresher. The objectives were to strengthen capacity of the Unit tracing team members to deliver effective RFL services in need and also collecting data from District Information office and District Expatriate office.

The Department informed 60 missing people's families, related to Savar Rana Plaza incident, to communicate with co-ordination cells at Saver and Mirpur-13 for further assistance. During the reporting period, all the families communicated with the respective coordination cell.

The Department requested the Ministry of Bangladesh Government for arranging repatriation of 14 Bangladeshi Nationals from Jammu and Kashmir (# 1), Lebanon (# 1) and Myanmar (# 12).

Representative of Tracing Department participated in a workshop on 'National Society (NS) Offering RFL Services to Foreign Detainees /Migrants' in Kathmandu, Nepal. Representatives from Bangladesh, Nepal, Sri Lanka and India participated in the workshop. The participants received information about migrant detainees and personal data protection legislation.

ACHIEVEMENT

- ✦ Exchanged 9 RCM from UK, Sherpur and Narayanganj District Jail
- ✦ Notified 680 families out of 710 family notifications
- ✦ Organized refresher course for Tracing Team members
- ✦ Department representative participated in RFL workshop in Nepal

TRAINING DEPARTMENT

In May 2014, Department organized 04 training courses on Basic First Aid (FA) for Islamic Relief, Tullow BD Ltd, GIZ BD and for individuals at NHQ BDRCS, Tejgaon Dhaka and Baguna. A total of 79 participants (Male-68, Female-11) acquired knowledge on First Aid and technique on how to apply in time of need.

Apart from this, in this reporting period a TOT course was organized on First Aid (FA) for V2R Project in Barguna which is supported by British Red Cross (BRC). A total of 18 participants (Male 16, Female- 02) were attended the course and acquired knowledge how to conduct First Aid Training in time of need.

A total of 3 orientation courses on FA were organized for International Organization for Migration (IMO) in Cox's Bazar aiming to sensitize the participants on FA. A total of 86 participants (Male-60, Female-26) received very basic knowledge of First Aid.

ACHIEVEMENT

- ✦ Organized 4 training courses on FA and 1 TOT course on FA on commercial basis
- ✦ Conducted 3 orientation courses on FA

TSUNAMI RESIDUAL FUND (TRF) PROJECT

During this reporting period, CHT-CDI organized several meetings like CDC meeting, CDRT meeting, UDRT meeting, MG meeting, which covered 54, 150, 75 and 638 people respectively. The objectives of the meeting were to make a platform for implementing project activities and also to develop capability of CDC, CDRT & UDRT members for organizing meeting. Apart from these, training was organized on CBHFA (Community Based Health and First Aid) and 'Hygienic Latrine Construction' for the volunteers. Social Ranking and beneficiaries selection were completed for distribution of hygiene slab latrine and cash grant support. Besides, suitable locations were identified for installing tubewell and repair the ring well. In this regards, quotation invited for construction of latrine slab and account opening process was started for beneficiaries to disburse cash grant.

In June 2014, DRR and WATSAN training was organized in Dhaka city where 25 Slum Disaster Preparedness member participated. MCH-Health Program continued their monitoring and supervision under TRF Project.

ACHIEVEMENT

- ✦ CHT-CDI organized training on Community Based Health and First Aid for CDRT and UDRT member.
- ✦ CDRT, CDC and UDRT meeting held under CHT-CDI Program.

URBAN DISASTER RISK REDUCTION (UDRR) PROGRAMME

In May 2014, the programme organized UDRT Meeting and Safety Club Meeting in Dhaka and Rangpur Unit with the support of American Red Cross (AmCross). A total of 50 and 125 participants were present respectively in UDRT meeting and Safety Club meeting. Meeting with safety club members was held in 20 core schools under Dhaka and Rangpur Unit (5 meetings in each Unit) where participants shared various disasters related experiences. A lesson learned workshop on DPSS (Disaster Preparedness for Safer School) was also organized in May 2014 with the support of American Red Cross (AmCross).

A total of 50 participants attended the workshop where 10 were from Nepal Red Cross and 02 were from Myanmar Red Cross. The aim of the workshop was to discuss about project evaluation and 2nd phase of the DPSS Project.

In June, 2014, training on Disaster Risk Reduction (DRR) and Water and Sanitation (WATSAN) were organized in Dhaka City Unit with the support of TRF (Tsunami Residual Fund) project. A total of 25 slum dwellers, especially who are the members of Slum Disaster Preparedness Committee participated the training. The participants of the training were informed about basic disaster risk reduction and water and sanitation topics.

ACHIEVEMENT

- ✦ Organized 2 UDRT meetings
- ✦ Conducted 20 meetings with Safety Club members at 20 schools
- ✦ Organized training on DRR & WATSAN with 25 Slum Disaster Preparedness Committee members

UNIT AFFAIRS DEPARTMENT

In May 2014, the Department collected monthly updates from 65 Units out of 68 Units of BDRCS. Although most of the ULOs (Unit Level Officers) are not well trained on reporting but working liability is being ensured through receiving monthly updates from them. The Department needs two ULOs for Jessore Unit and Rajshahi City Unit. A capacity building training on report writing needs to be organized for ULOs.

A total of 264 Life members enrolled in different Units and NHQ of BDRCS. They are involved in RCRC Movement and the Department collected 20% shared money from these membership drives. The Department issued life membership certificate in favour of 77 members. An amount of BDT 139100 had been collected as shared money from Units and NHQ of BDRCS. However, receiving of life member's list and shared money were the key challenges for the Department.

ACHIEVEMENT

- ✦ Collected BDT 1,39,100 as shared money
- ✦ Enrolled 264 Life Members
- ✦ Distributed certificate to 77 Life Members

VULNERABILITY TO RESILIENCE (V2R) PROJECT

In May 2014, the project organized Training of Trainers (ToT) on First Aid at the Unit level for Red Crescent Youth (RCY) and project staff. A total of 18 (Male-16, Female-02) participants attended the training and acquired knowledge on First Aid, designing and organizing training programs, demonstration of adult learning in the training process and emergency response during disaster situations.

The Department distributed cash grant and provided training on homestead gardening among the vulnerable household women. A total of 66 selected females of 27 communities received BDT 3000 and received training on Homestead gardening. It has created opportunities for the women to involve in Income Generating Activities (IGA). The training was organized in collaboration with the agriculture department of government and through the training they have made a linkage with this department.

An orientation on hygiene promotion and flip chart management for the community organizer was organized in two BDRCS Units. A total of 44 participants attended the orientation session. A courtyard session was organized at the community level for introducing flipchart to the community organizer. In the courtyard session, information was shared about hygiene promotion and local people were involved in session.

Monthly meeting with Project Implementation Committee (PIC) members was held in Barguna and Patuakhali district. PIC members informed about the ongoing activities and plan of action for the following month.

ACHIEVEMENT

- ✦ Organized TOT on First Aid for RCY and Project staff
- ✦ Cash Grant distributed among 25% vulnerable HH's women of 27 communities
- ✦ Organized orientation on Hygiene promotion Flip Chart Management at community level

Bangladesh Red Crescent Society (BDRCS)

The Bangladesh Red Cross Society was constituted on 31 March, 1973 by the President's Order No.26 of 1973 with retrospective effect from the 16 December 1971. The Society was recognized by ICRC on 20 September, 1973 and admitted to the International Federation of Red Cross and Red Crescent Societies (IFRC) on 2 November, 1973. The name and emblem were changed from Red Cross to Red Crescent on 4th April 1988 vide Act 25 of 1988. The President of the People's Republic of Bangladesh is ex-officio President of the Society. BDRCS is conducting different interventions covering five divisions, namely, Disaster Management, Health Services, Planning & Development, Central Support Services and Finance & Accounts through its 68 Unit/Branches across the country.

Vision

To become an effective and efficient humanitarian organization in Bangladesh by 'doing more' 'doing better' and 'reaching further'.

Mission

To prevent and reduce human sufferings and save lives of the vulnerable people.

Important Contacts (queries and grievances)

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